How to Complete Online Forms

Visit conroeisd.rankone.com

- Screen should read "Welcome to the Parent Portal!"
- After reviewing the instructions click one of the two buttons on the page

- If CISD Rank One account exists **LOGIN** or select "Click Here" next to "Forgot Your Password?" if you cannot remember your login information.

If new to Rank One in CISD Select "Create New Account"

After entering your information and selecting Register, you will be sent a confirmation email.

If you do not receive a confirmation email, please check your junk/spam folders or email support@rankonesport.com to have your email address verified.

Click on the link in the email to continue.
The link will redirect your web browser. Click the link to sign into your parent account. Enter your email address and Password and select Sign In.

You will then link your student to your account.

(If you have multiple children you will have the opportunity to link multiple students to your account)

Note: CISD requires students Last name used to register in CISD and Student ID number to claim your student.

If you do not know your student's ID number you will need to contact the school

Enter the information requested and select "Find Student"

You will now see your student linked to your account.

To add another child to your account select "**Find Another Student**" and enter the requested information.

To start completing the forms select "**Start Forms**". All forms will need to be completed for each student in your account.

You will see your Student's Name and their Compliance status. Click "View" to complete the online forms and to see your student's status.

You will see 2 sections:
1. Paper Documents
2. Electronic Documents
   To Print a blank Physical form or other printable documents, click on the "Download and Print" tab on the right side.

All Physicals should be turned into the school manually
   To complete the electronic forms, click on the first blue link to open the form. The form status will show as "incomplete" until after the school has approved your student's forms. Note*: CISD requires all 4 forms to be completed.

Thank you so much for taking the time to complete the Conroe ISD Rank One forms. If you have any questions, please contact one of the Athletic Trainers at Conroe High School listed below.

Rob Phillips
rphillips@conroeisd.net

Christy Waguespack
cwaguespack@conroeisd.net

Dani Delgado
eddelgado@conroeisd.net

Seth Castillo
setcastillo@conroeisd.net